

SUMMARY
Paratransit Board Meeting
March 24, 2016

This meeting took place at Sutter Senior Care, located at 7000 Franklin Boulevard, Sacramento, California.

The following Directors were present: Don Nottoli, Eanad Lott, Frances Gracechild, Jason Campbell, Pat Hume & Scott Leventon

Tiffani Fink, Deputy Director sat in place of Chief Executive Officer (CEO), Linda Deavens

Director Leventon reflected on Paratransit's mission; he announced former Board President, Catherine Kelly Baird had passed away, and lead a moment of silence to honor her.

Public Comment:

- Sharon McNeal addressed the Board, relating two issues. Ms. McNeal had questions about the fare increase and Paratransit, Inc. staff had not returned her message. Ms. McNeal also expressed her concern with the 30 minute pick-up window, stating it was not fair that Paratransit had a 30 minute window, when clients were expected to be ready at the pick-up time. Director Leventon addressed her policy concerns and advised her that she could speak to Transportation Operations, Manager, Kathy Sachen, after the meeting about her customer service related concern.
- Diane Treas addressed the Board relating two issues, the first clarification on the RT Board decision on the monthly pass. She also requested policies be changed to allow the vehicle operators to assist paratransit clients beyond the door, such as when she has doctor appointments and needs assistance to the second floor of the medical building due to her visual impairment.
- Bonnie Trottot addressed the Board with her concern about the trip limit on the monthly pass adding that she must take her daughter and her grandson to appointments.
- Jeff Tardaguila addressed the Board providing suggestions on how both the Regional Transit and Paratransit, Inc. Board could better work together in the future.

The following Items were approved on the Consent Calendar:

- Authorization for the CEO to prepare and execute for and on behalf of Paratransit, Inc., the Fiscal Year 2016-17 transit claim for submission to the

Stanislaus Council of Governments to be used for CTSA operations in Stanislaus County and further authorize the CEO to execute all required documents associated with the claim process.

- Authorization for the CEO to negotiate and execute a contract with Spokane Transit Authority (STA) for mobility training services, volunteer mobility mentor program coordination, and services to conduct ADA paratransit eligibility in-person assessments, and further authorizing the CEO to execute all additional contract amendments for the duration of the contract.

The following Action Items were approved:

Adoption of Resolution No. 04.16 repealing Resolution No. 8-14 and awarding a contract to Kappe Architects, not to exceed \$170,000 for architectural and engineering services for the maintenance shop compressed natural gas (CNG) upgrades and building repairs project and authorizing the CEO (CEO) to execute all necessary documents.

Adoption of Amendment #2 to the Paratransit, Inc. Procurement Manual to reflect changes in the reallocation of duties and to reflect Paratransit Inc.'s new status as a public agency.

Adoption of Resolution No. 06-16 authorizing the CEO to negotiate and execute a contract with Massachusetts Bay Transportation Authority (MBTA) for travel instruction services for use of the MBTA fixed route system and further authorizing the CEO to execute all additional amendments for the duration of the contract.

The financial report highlighted the following:

Overall trips are under by 3% over the most recent rolling twelve months. Year-to-date total growth is 3.5%; CTSA service has increased by 2.1%, demand response service has increased 5.1%, showing signs of normalizing back to the long-term growth forecast.

The fare recovery ratio remains static at 10.5%; on-time performance is solid at 94.6%.

Community Transportation Partnership Updates

The in-take coordinator for Sutter Health's PACE program (Program of All-Inclusive Care for the Elderly) provided information about the program.

Board Discussion:

Director Gracechild shared her thoughts on the fare increase, stating she had heard about it through the grapevine. Director Gracechild expressed her concern about the increase in cost and the impact high fares have on poverty, creating more problems. Director Gracechild also stated the politics involved were really interesting. She indicated that in Paratransit, Inc.'s partnership with RT, they perhaps had things they could bring to the table.

Director Nottoli replied that no one took any pleasure in confronting the issue, adding the goal was to balance the budget, mentioning that the Sacramento Transit Authority is looking next week at a potential sales tax measure for the voters in November 2016. Director Hume added that the action taken by RT's Board did not change the trajectory of RT's budget, but softened the angles.